



Office (828) 628-3131  
Fax (828) 707-9475  
Asheville Payroll Service  
2425 N Center St, #206  
Hickory, NC 28601

## Direct Deposit Authorization

Employer Name \_\_\_\_\_

Employee Name \_\_\_\_\_

Social Security Number \_\_\_\_\_

Bank Name \_\_\_\_\_

Bank Routing Number \_\_\_\_\_

Bank Account Number \_\_\_\_\_

Type Of Account  Checking  Savings

I authorize Asheville Payroll Service to deposit payroll net pay funds into the account listed above.  
I authorize credit entries and/or corrections to direct deposits to be made to my account.

Signed \_\_\_\_\_

Date: \_\_\_\_\_

|                                   |  |
|-----------------------------------|--|
| <b>Email address for pay-stub</b> |  |
|-----------------------------------|--|

***Please attach a voided check (not deposit slip) for this account for verification***

*If no Voided Check available, please take EXTRA CARE with Routing & Account numbers!!*

If you are not sure, please check with your bank.

**DO NOT USE DEPOSIT SLIP NUMBERS!**